

# HAWAII PREGNANCY RISK ASSESSMENT MONITORING SYSTEM Data Sharing Agreement



I, \_\_\_\_\_ as principal investigator/co-investigator on this proposed analysis of Hawaii Pregnancy Risk Assessment Monitoring System (PRAMS) data, agree to the following requirements for the use of Hawaii PRAMS data, and assure compliance with the requirements by all staff and collaborators approved as part of this agreement.

1. I will not use nor permit others to use these data except for statistical analysis and reporting as described in the attached written proposal, titled \_\_\_\_\_, and \_\_\_\_\_, and agreed upon in coordination with the Hawaii PRAMS Program. A list of variables to be studied and the proposed use of those variables accompanies this proposal.
2. The formal written proposal accompanying this agreement includes a time period for access to the Hawaii PRAMS dataset to be approved by the Hawaii PRAMS Program. Any extension or change to the original research intent must be resubmitted to Hawaii PRAMS for approval.
3. All individuals who will have access to the Hawaii PRAMS data as part of the outlined research study have been identified in this agreement. Investigators have appropriate research experience and/or skills to conduct analysis projects using the Hawaii PRAMS dataset.
4. I understand that the recommended software packages for PRAMS data analysis are SAS and SUDAAN. If I choose different software for PRAMS analyses, I understand that Hawaii PRAMS staff will not be available for analytic support using these systems.
5. I will not release nor permit others to release the data set or any part of it to any person other than those listed as collaborators in the attached proposal. I will assure that all approved collaborators understand that they may not share the data set or any part of it.
6. I understand that individuals and organizations receiving Hawaii PRAMS data files must guarantee the protection of confidential data. Confidential data include any information or combination of information and/or data elements that could lead to the identification of a participant in the Hawaii PRAMS dataset. I will not attempt nor permit others to use the data set or link it with other data sets to attempt to learn the identity of any participant. If the identity of a respondent should be inadvertently discovered, I will make no use of this knowledge, nor will I permit others to use the knowledge. I will inform the Hawaii PRAMS Program of the discovery, so they can prevent future discoveries. Neither I nor other members of my team will inform anyone else of this knowledge.
7. All oral or written presentations of the results of the analyses will include an acknowledgment of the Hawaii PRAMS Program and the Centers for Disease Control and Prevention (CDC).
8. I agree to submit any publication and/or presentation materials to the Hawaii PRAMS Program and Hawaii State Department of Health, Family Health Services Division (FHSD) for review and approval at least four weeks prior to presentation, distribution, or submitting for publication. If Hawaii PRAMS or FHSD disagree with the conclusions and agreement cannot be reached, the researcher or organization must allow Hawaii PRAMS and/or FHSD to provide comments or a disclaimer that will be distributed with the findings.

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9. I will notify the Hawaii PRAMS Program within 30 days of final publication of any article related to this agreement and provide citation information.
10. I understand that the Hawaii PRAMS Program has the right to include the study and results in Hawaii PRAMS Presentations, reports, and handouts (with investigators and co-investigators credited).
11. Upon completion of the agreed-upon analysis projects, all copies of the data will be destroyed (confirmed in writing using the Hawaii PRAMS Certification of Data Disposition form) or returned to the Hawaii PRAMS Program with no copies made.
12. If I would like to modify or continue my analyses, I understand that I will need to submit a separate proposal to the Hawaii PRAMS Program and enter into a separate formal sharing agreement for permission to do so.
13. I understand that violations of this data sharing agreement will be documented and investigated. I understand that repeated violations will jeopardize future access to Hawaii PRAMS data.

**My signature indicates my agreement to comply with these requirements.**

Name:

Title:

Organization:

Individuals with access to Hawaii PRAMS Data for this research:

**Time period requested for Hawaii PRAMS data access:**

*(To be no longer than 2 year period with dates without prior approval)*

From:

To:

Signature:

Date: